



MSUNDUZI MUNICIPALITY INTERNAL/ EXTERNAL ADVERTISEMENT ERRATUM

Vacancy Circular No. 18/2025



The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

COMMUNITY SERVICES

**INSPECTOR
(CSE410010)**

Ref No: CSE42/25

Duration of Employment

Permanent

Place of Work

Security

EE Plan Preferred Designated Group/s

Person with Disability or African Male/Female or White Male/ Female

Basic Salary

R 373 502,38 – R 484 829,02 p.a. (T11)

Minimum Qualifications/ Requirements

- Matric/Grade 12 Certificate
- National Diploma/ Degree/ Advanced Diploma in Security Risk Management or equivalent - NQF Level 6/7.
- PSIRA Grade B Registration.
- Firearm Competency Certificate.
- No Criminal Record.
- Computer Literacy Office Applications.
- Valid Code B Driver's Licence.
- 3 years relevant experience.

Key Performance Requirements

- Coordinate and control the tasks and activities associated with the functionality pertaining to security requirements for the Municipality, through continuous monitoring and inspection of Councils properties, identifying with non-conforming actions, crime and/ or security breaches, responding appropriately, reporting on the status and proceeding with questioning, arresting, charging and/ or detaining offenders, and supervising the performance of the Security Officers.

**DRIVER/ SUPERVISOR
(CSE220035)**

Ref No: CSE47/25

Duration of Employment

Permanent

Place of Work

Waste Street Sweeping

EE Plan Preferred Designated Group/s

Person with Disability or African Female or Indian Male or Coloured Male or White Male/ Female.

Basic Salary

R 221 688,67 – R 287 736,59 p.a. (T07)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 Certificate - NQF level 4.
- Certification in supervision will be an added advantage.
- Valid Code EC Driver's Licence with PrDP.
- 18 Months relevant experience.

Key Performance Requirements

- Coordinate the operations in the Street Sweeping function through the application of laid down procedures and guidelines with respect to the implementation of operational plans and priorities, in order to ensure that optimum functionality levels are maintained while supporting the accomplishment of service delivery objectives.

A written application must be submitted on the Msunduzi Application for Employment form (Annexure B) - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on www.msunduzi.gov.za/careeropportunities.

The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.

The following attachments are required:

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) application must have all is required

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attachments. Applications without the relevant attachments (cv/certificates) will be disqualified

The application needs to be addressed to the Senior Manager: Human Resource Management (A) and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. S.Z. Ndlovu, 033 392 2112.

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form or any other forms that are not prescribed **WILL NOT** be considered

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your application to be unsuccessful.

Closing Date: SEP 11 2025 Time: 15H00

CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.

THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Designated groups identified on each advertised position are encouraged to apply.

Circulated Date: AUG 28 2025

THE ADVERTISING OF THESE POSTS IS AUTHORISED BY THE MUNICIPAL MANAGER:


MR. S.F. MNDEBELE

DATE: 22/08/2025